

SUMMARY OF MEETING – NO QUORUM

1. Call to Order

Kelsie McClendon, Chair, called the meeting to order at 09:43 a.m.

2. Roll Call: Quorum (14) a quorum was not present, no official business was conducted.

Members:

Belinda Hanson (E)	Eric Knott (A)	Marie Sullivan (E)	Shawn Hutchinson (P)
Blair Liddicoat (P)	Jim Godfrey (A)	Melissa Rafalski (A)	Shellie Frey (A)
Bob Neckes (A)	Karen Poole (A)	Michael Scione (A)	Tony Abraham (P)
Chevera Trillo (P)	Karissa Brnak (A)	Patricia Wallace (P)	Tony Maldonado (P)
Christine Mackay (A)	Kayong Holston (A)	Paul Magallanez (A)	Vanessa Andersen (A)
Christoph Hilscher (A)	Kelsie McClendon (P)	Rick McCartney (P)	Yolanda Locher (A)
Rodney Pack (P)	Che Collins (T)		

3. Pledge of Allegiance – Kelsie McClendon, Chair

4. Approval of Meeting Minutes – Action Item

No action taken – due to the lack of a quorum, the minutes were tabled for approval at the next meeting.

5. Follow-up Action Items – Discussion, Kelsie McClendon, Chair

- Formal Paperwork to DES and Governor's Office
 - Copy of the letter to the Governor for acceptance of revised Two-Year Plan
 - Copy of the Revised Two-Year Plan
 - Signature between MWC and BOS
- Update on Board Member Profiles (Biographies and photos) Nancy to resend Board Member Profile form and bring a camera to next meeting
- By-laws/Orientation
 - Eric Knott volunteered to be Chairman for the New Board Member Orientation task force
 - Eric Knott, Serene Carney and Nancy Avina will attend Phoenix Workforce Orientation once it has been scheduled
- Meetings Host – When regular schedule is resumed, we would like hosts for meetings to get in to board members locations. Tony Maldonado would like to host, parking is limited
- Executive Committee - Vacancy to be filled due to resignation from Tina Huff
- Board members were asked to volunteer in re-writing by-laws and business plan development
- Patricia Wallace, Rick McCartney, and Chevera Trillo are working on the board slate ask ACA for suggestions on nominations for Main Board and Youth Council. Suggestions forward to Patricia, to get Board Slate together for the year. Keep a look out for e-mails, input might be needed
- Sector Structure Update
 - Jim Godfrey has volunteered to lead our manufacturing sector strategy along with Tony Abraham. Jim Godfrey provided an update and is seeking members to join committee
 - Vanessa Anderson and Shawn Hutchinson have volunteered to lead our Construction and Mining sector strategy

6. Business Services - *PowerPoint Presentation, Jennifer Steele, Business Account Coordinator*

- Brief overview of current LMI information provided by the Department of Administration (Please see attachment)

7. Update on Local Area Business Plan – *PowerPoint Presentation, Terry Farrell, Center Manager*

- Brief overview of current Local Area Business Plan (Please see attachment)

8. ROI Questions for consultant – *Discussion, Craig Palmquest, KOG and Associates*

- Consultant provided on onsite thorough presentation on ROI study he conducted in 2013 and answered Full Board questions

9. Call to the Public

- None

10. Adjournment: Meeting adjourned at 11:25 AM